

SALT LAKE CITY CORPORATION APPLICATION FOR NEW BUSINESS AND REGULATORY LICENSE

451 South State Street #225 / PO Box 145458 • Salt Lake City, UT 84114-5458 Phone (801) 535-6644

Previous ID

(Please complete all required information)

A. Name of Business: John JohnsonHas this name been registered with the State of Utah, Commerce Department? ☐ YES ☒ NOLocal business address being applied for: 124 Main Street Salt Lake UT 84101
(Street Number) (City) (State) (Zip)Suite or space no. _____ Business Phone: 888-888-8888 Fax Number: _____ Message phone: _____Mailing address: 123 Main Street Salt Lake City 84101
(Street Number) (City) (State) (Zip)

Onsite (Local) Contact: _____ Phone Number: _____

B. Ownership Type: ☐ Corporation ☐ Partnership ☒ Proprietorship ☐ LLCIf Corporation or LLC, list Corp./LLC name: businessName

(Attach a copy of Certificate of Incorporation/LLC)

C. Information on: ☐ President ☐ General Partner ☐ Sole ProprietorName: John Johnson Home Phone: _____Home address: 123 Main Street Salt Lake City UT 84101
(Street Number) (City) (State) (Zip)

Drivers License/Identification Card #: _____ State: _____

D. Information on: ☐ Vice President ☐ Partner ☐ Member ☐ Local Manager ☐ RepresentativeName: John Johnson Home Phone: _____Home address: 123 Main Street Salt Lake City UT 84101
(Street Number) (City) (State) (Zip)

Drivers License/Identification Card #: _____ State: _____

E. Give a detailed description of all anticipated business operations: 1111 farming is what we do here, farming of all kinds of crops. crops are really good.**F. Federal Tax Number:** 12-3456789State Sales Tax Number: 09S00002Number of anticipated employees: 10Business Start Date: 03/01/09

G. This form is an application for a business license. The receipt for payment of license fees thereof does not constitute being approved to operate a business. The actual license will be issued only when all inspections are completed and signed off by the various City departments and approval is given by the Business License Office. Salt Lake City shall not be held responsible for delays in processing an incomplete application, or for property improvements and other business expenditures occurring before the license applicant receives final approval. To open and/or operate a business without final approval is a Class "B" misdemeanor and is subject to a \$1,000 fine and / or six month sentence.

I, _____ hereby agree to conduct said business strictly in accordance with all Salt Lake City codes governing such business, and swear under penalty of law that the information contained herein is true and correct. I/we also understand that to falsify any information on this application is grounds for denial and /or revocation of this license and other penalties as provided by law. I/we also agree that the signature on this application constitutes waiver of confidentiality as it pertains to a background investigation, if deemed necessary.

Authorized Signature_____
Date

City ID Number: _____ Accepted by: _____ Date: _____ NAICS: _____

Licence Type:**Code:****Amount:**Commercial Location

1206-01

\$100.00 (Non-refundable application fee)

Home Occupation

1206-03

\$75.00 (Non-refundable application fee)

Employees @ \$15.00 ea X _____ (full-time)

1206-12

\$ _____

Employees @ \$15.00 ea X _____ (part-time)

1206-13

\$ _____

Freight Sticker @ \$25.00 ea X _____

1221-06

\$ _____

\$ _____

\$ _____

\$ _____

Total Due \$: _____

LICENSE DEPT. COPY

~NOTICE~

**Effective September 1st, 2008,
Business License Fees have
increased to include new
Disproportionate Fees. Please call
or come into our office and speak
with our staff prior to submitting
your application.**

(801) 535-6644

Monday - Friday

7:30 AM to 4:30 PM

Addendum to Salt Lake City Corporation Business License Application

Add additional information as needed.

H. Information on (Title): _____

Name: _____ Home Phone: _____

Home address: _____

(Street Number) (City) (State) (Zip)

Social Security Number: _____ Date of Birth: _____ Place of Birth: _____

I. Information on (Title): _____

Name: _____ Home Phone: _____

Home address: _____

(Street Number) (City) (State) (Zip)

Social Security Number: _____ Date of Birth: _____ Place of Birth: _____

J. Information on (Title): _____

Name: _____ Home Phone: _____

Home address: _____

(Street Number) (City) (State) (Zip)

Social Security Number: _____ Date of Birth: _____ Place of Birth: _____

K. Information on (Title): _____

Name: _____ Home Phone: _____

Home address: _____

(Street Number) (City) (State) (Zip)

Social Security Number: _____ Date of Birth: _____ Place of Birth: _____

L. Information on (Title): _____

Name: _____ Home Phone: _____

Home address: _____

(Street Number) (City) (State) (Zip)

Social Security Number: _____ Date of Birth: _____ Place of Birth: _____

M. Information on (Title): _____

Name: _____ Home Phone: _____

Home address: _____

(Street Number) (City) (State) (Zip)

Social Security Number: _____ Date of Birth: _____ Place of Birth: _____

N. Information on (Title): _____

Name: _____ Home Phone: _____

Home address: _____

(Street Number) (City) (State) (Zip)

Social Security Number: _____ Date of Birth: _____ Place of Birth: _____

**Salt Lake City Business License
Pre-Application Qualifier**
To save money answer these questions!
(please answer all questions)

- Business Address: **123 Main Street, Salt Lake City, 84101**
(exact street address including suite or space number)
 - Business Name: **John Johnson**
(how you will answer the phone)
- ~~~~~

1. Will your business take longer than 30 days to open?
☐ No ☐ YES - **see 1A below**
2. Will your business be located in a building or a space newly built for you?
☐ No ☐ YES - **see 2A below**
3. Will your business differ from the business previously located in the building?
☐ No ☐ YES - **see 3A below**
(If you are unsure please ask the clerk for a list of prior businesses)
4. Will you or anyone be making any changes to your location (office, building, suite, etc) other than new paint or carpet?
☐ No ☐ YES - **see 4A below**
5. Have you or anyone made changes to your location (office, building, suite, etc) other than new paint or carpet?
☐ No ☐ YES - **see 5A below**
6. Will your business be a temporary or seasonal business?
☐ No ☐ YES - **see 6A below**

**OFFICIAL USE
ZONING**

Change of Use?
Yes ___ No ___

Need site plan?
Yes ___ No ___

Have site plan?
Yes ___ No ___

Initial _____

**OFFICIAL USE
BUILDING**

Change of Use?
Yes ___ No ___

Need site plan?
Yes ___ No ___

Have site plan?
Yes ___ No ___

Initial _____

- ~~~~~
- 1A - Please wait to apply for your business license until 30 days prior to opening for business. More than 30 days may require additional **re-inspection fees**.
 - 2A - In addition to business license approvals, you may need a "Certificate of Occupancy" before you open your business.
 - 3A - Building and Zoning requirements may differ. Please contact the Building and Zoning Department at 451 South State Street in Room 215 to see what changes need to be made before proceeding with your Business License Application.
 - 4A - Building, electrical, plumbing, furnace and air conditioning replacement or new installations require separate permits. Contact the Building Department at 451 South State Street in Room 215. Please obtain or make sure that all permits required are applied for before applying for a Business License.
 - 5A - Make sure that all construction permits are taken out for each trade (see 4A).
 - 6A - Temporary and seasonal businesses (i.e. Christmas tree lots, firework stands, circus, fruit stand, taco cart, etc.) requires a "Temporary Use Permit" issued by the Building Department at 451 South State Street in Room 215. The Permit # and an approved site plan must be obtained before applying for a business license.

Please sign below. Signature indicates that you have read this form.

Date

Business Owner or Agent